

**Title**

Visual Arts Studio Director

Summary Description

Supports the development and sustainability of high-quality middle school and high school Visual Arts programs.

Starting Salary: \$45,000

Benefits Include: Employee full coverage for health, dental, vision, and long and short-term disability insurance, and partial coverage for spouse, partner, and dependents; generous PTO and sick leave; 8 office holidays and a week off for Thanksgiving and between Christmas and New Year; eligible for simple IRA retirement plan after one year of employment.

Reports to: Executive Director

Application Deadline: November 10, 2024

SAY Sí Studio Directors Primary Duties and Responsibilities**STUDENT SUCCESS AND PROGRAM OVERSIGHT**

- Teach and engage students at SAY Sí and at community events.
- Develops programmatic creative youth development curriculum and internal deadlines.
- Works with other studio directors to ensure high standards, goals, and objectives in programs are set and met.
- Monitors board-authorized program budget, oversees purchases, and maintenance of studio's supplies and equipment.
- In partnership with the Executive Director, manages the program's staff including co-teaching artists, studio assistants, work-study/interns, Studio

volunteers and visiting artists in an artistic and pedagogical manner. This may include participating in hiring, training, goal setting, and evaluation.

- Provide guidance and mentorship to program's staff, liaisons, mentors, and students including goal-setting, project management, supervisory support, college admissions, and scholarships.
- In partnership with the Executive Director and administrative team, gathers qualitative and quantitative data to inform program efficacy and program planning. This includes, but is not limited to, enrollment trends, curriculum trends, demographics, student success indicators, and program activities, and may include other assessments as called for.

CROSS-DEPARTMENTAL COLLABORATION

- Works with administration in production of related publications, schedules, and promotional material for program's activities, culminating events, and awards/recognitions.
- Contributes to team effort by accomplishing related results as needed
- Support events at SAY Sí and in the community.
- Contribute to the organizational strategic planning process.

COMMUNITY PARTNERSHIPS

- Oversees earned income and community partnerships in relation to student success.
- Assists the Executive Director and administrative staff with organization related community partnerships and other initiatives as necessary.

SAY Sí Studio Directors Required Qualifications:

- Degree in fine arts, an art-related field, and/or creative youth development, and/or equivalent formal training. Work experience equivalent may be accepted (2-4 years).
- Demonstrated expertise in the creative discipline of the pertinent Studio
- Strong written and verbal communication skills: to talk with diverse audiences and build rapport with SAY Sí's community and to write detailed descriptions for workshops, promotional material, and more.
- Strong program management and administrative skills.
- Exhibit basic competency in using a computer and software such as Google Drive, Google Docs, and Gmail.
- Ability to pass a standard background check

SAY Sí Studio Directors Preferred Qualifications:

- Demonstrate professional practice: performs, exhibits, publishes, maintains a healthy body of work as appropriate to the art form and cultural community.
- Written and verbal Spanish proficiency
- Experience working with youth and/or teaching in an organized setting

SAY Sí Studio Directors Expectations

- Commitment to SAY Sí's Mission, Vision, and Core Values of Leadership, Equity, Community and Creativity.
- Effective time and schedule management skills.
- Maintains a studio environment conducive to learning, collaboration, and positive co-instructor/intern/work study dynamics
- Be professional in demeanor: respect for community space environment, materials, rules, schedule, and property.
- Continual improvement efforts based on assessment.
- Openness to collaboration and multidisciplinary work.
- Provide an authentic model for the power of artistic thinking, creating, perceiving, reflecting, and attending.
- Stays up-to-date in the disciplines offered by the studio, teaching methods, and art education generally
- Seeks out relevant professional development opportunities in the community
- Maintain positive SAY Sí representation with staff and stakeholders

To Apply:

Please send the following to operations@saysi.org no later than November 10

- **Resume**
- **Cover Letter**
- **Three professional references**
- **Any relevant work samples**

This position is represented by United Professional Organizers as part of a recognized union. Terms and conditions including pay and benefits are subject to augmentation pending ongoing, inaugural negotiations between union and employer.

SAY Sí is an equal-opportunity employer, and does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.