

Title: ALAS Technical Theatre Intern [Unpaid]	Term: 100 - 300 hours
Reports to: Theatre Arts Staff	Date: SP, SM or FL
Summary Description: The ALAS Theatre Intern will provide assistance and support to SAY Sí's ALAS program by fulfilling administrative needs, procedures and policies as they apply to the program and supporting studio and instructional needs. Intern will gain valuable experience in program management, specifically: performance planning, execution and production.	

About SAY Sí's theatre arts program: ALAS (Activating Leadership, Art and Service) is committed to the creation of new and original work by middle and high school youth. The program challenges students to draw from their own experiences and those of their communities to devise, develop and produce original performance work for their peers and the general public.

ALAS Intern Job Duties: Performs technical theatre support activities for Theatre Arts staff and audio/visual tech support to SAY Sí in general. Duties may include assistance with demonstrations/workshops, black box and equipment maintenance, student mentoring & engagement, production and stage management and event support.

ALAS Intern is responsible for:

- Operating, maintaining and safeguarding the technical assets of the theatre, including the use of lighting, sound, communications equipment and the use and maintenance of Black Box Theatre.
- Supervising and assisting with set and stage construction and management as applicable.
- Monitors the condition of equipment including lighting, sound and rigging equipment and performs preventive maintenance on equipment. Works with staff to arrange for the repair and replacement of equipment within budgetary constraints.
- Attends Tech Week rehearsals, in order to supervise and assist in the technical aspects of mounting the show.

Qualifications: Ideally, a variety of performing arts experience such as performing, writing, directing but especially technical theatre. Must have good organization, management and communication skills. Should demonstrate ability to adapt to and reprioritize multiple projects. Undergraduate or graduate program and enrolled for the current school year encouraged to apply. Students enrolled in the following programs should consider applying: Theatre/Performing Arts, Technical Theatre, Art Management, or related field. 1+ year experience working with youth preferred.

Requirements:

- Must be a high school graduate. Bachelors or pursuing degree or work-equivalent. (Please include a copy of schedule of classes for next term.)
- Must submit at least 1 letter of recommendation from an instructor or supervisor (cannot be relative).

Schedule: Flexible minimum-part-time to part-time schedule. School/courses and job schedule will be considered. Spring/Fall hours: Monday –Thursday, 11 a.m. – 7:30 p.m. Saturday 9 - 5 p.m. Schedule subject to change, may include First Friday and other special events. Guideline commitment of 100 - 150 trimester/semester hours or 10 - 30 hrs/week to be discussed prior to acceptance.

To Apply: Submit PDFs of resume, cover letter and letter of recommendation from instructor or supervisor to **nicole@saysi.org** Theatre/Tech theatre portfolio (optional). Email Subject line- Technical Theatre Arts Internship
Letters - ATTN: Nicole Amri, Program Director
Submissions will be accepted until position is filled. **No phone calls please.**